

**SELMA CEMETERY DISTRICT
RECORD OF THE BOARD OF TRUSTEES
Regular meeting**

Thursday February 25, 2021 Consent Agenda 1

1. Call to Order: 4:30p.m.

2. Roll Call: Chair: Robert Allen- Present
Vice-Chair: Una Tristan - Present
Trustee: Ron Baker - Present
Trustee: Alan Langstraat - Present
Trustee: Alfonso Caro - Present

Staff Present: General Manager: Sandi Miller - Present

Date of Next Board Meeting: The next meeting will be Thursday
March 25, 2021.

Public Comment: Members of the general public may address the Board
of Trustees on any item on the agenda.

Bev Cho is present because our Mayor feels the board should be
informed about what is going on in our town. She is not here as a board
member but as a member of the public.

CONSENT AGENDA:

1. Minutes: of the Thursday January 28, 2021 Regular Meeting of the
Board of Trustees
2. Disbursements: 01/01/2021 through 01/31/2021

***Motion to accept the Consent Agenda as presented by Trustee Ron
Baker, Second by Trustee Alan Langstraat. Vote: - - Trustee Ron
Baker - AYE, - Trustee Alan Langstraat - AYE Trustee Alfonso Caro-
AYE. Chair Robert Allen - AYE. Vice-Chair Una Tristan - AYE Motion
carried.***

OLD BUSINESS: discussion/Action:

1. **Audit:** Garry Riezebos of Adair and Evans will be here to present the
audit report. *Paper copies of the report was given to the board members
and Garry went over their findings.*
After discussion: ***A Motion was made to accept the audit as presented
by Trustee Ron Baker, Second by Trustee Alfonso Caro. Vote: - -
Trustee Ron Baker - AYE, - Trustee Alan Langstraat - AYE Trustee
Alfonso Caro- AYE. Chair Robert Allen - AYE. Vice-Chair Una
Tristan - AYE Motion carried.***

- 2. Bethel Property:** Since the County has moved into the Purple again home visits are not possible. *GM Sandi Miller re-ported that she had not had the opportunity to get with anyone to compose this letter. Many deadlines right now. It is looking like we may move into the red tier soon and then Alan and I can go visit the families with information about our plans.*
- 4. Board Elections:** It is time to elect the Chai, Vice-Chair and Board Secretary. *GM Sandi Miller apologized that this was on the agenda again, we did pass this at the last meeting along with the CAPC board of directors and I had started writing Bob saying to wait for Una to be here and then there was amotion to keep the current lineup.*
- 5. Charge for Flower Stands:** The District has always cleaned and paid to hall off the dead flowers from the stands. For our time and the trash fees we have always charged \$1.75 per stand. *Once again Sarai and I checked with other Districts. Parlier p/u trashed if not picked up within a week, Kingsburg p/u clean charge 2.00, Fowler p/u clean 2.00, Sanger p/u p/u clean no charge, Reedley p/u clean on agenda to charge 2.00. I also had a conversation with Bob about this, I had asked the staff to just pick up no cleaning no charge, then Cheryl came to pick them up and was upset that they had not been cleaned. They were not charged either.*
 - a. After Discussion:** *Gm Sandi Miller will take a copy of our rules and go see Cheryl. We have had a misunderstanding; it is the green baskets she was concerned about not the stands and cleaning.*
- 6. Dump Truck:** On Friday 2/5 Grounds Supervisor and GM Sandi Miller went to Ed Dina and found the truck needed for the new dump truck. We purchased it and will have the dump portion installed. *The truck was 38,000 plus tax and the cost of adding the dump. We did not have to special order it, Ed Dina's had it on their lot without the bed of the truck. So, we will not be paying for something that we just have to figure out what to do with after the dump is added. Also, we had no choice but to fix the old one and once again were told it will not handle a lot of work. So, we are hoping to the new one in while things have slowed down some. We are hoping to use it at the new cemetery when we first start burring there.*

NEW BUSINESS: Discussion/Action:

- 1. GSRMA Ramp Program:** Vice-Chair Una Tristan and I did the required call portion of this on Tuesday, and I will have sent in the paper portion by the time we have our meeting. *GM Sandi Miller was hoping to have a copy of the presentation by the board meeting but hadn't gotten it. She will present it to the board as soon as she has it.*
- 2. Manager's report:**
- 3. Sandi Miller-General Manager:**

Burials as of 01/01/2021 – 01/31/2021: 152
Covid Burials as of 01/01/2021 – 01/31/2021: 46
Pre-need Contracts: 20
Pre-needs Paid in Full/ New Burial plot: 89.

- Grounds Closed: Starting March first we will be mowing every week. The county is still in purple, but we are hoping that changes soon. If it does not, we will open the front gate and the Wright street gates during work hours and close them as we leave at 4 p.m.
- On Thursday 2/4 Grounds Supervisor Alvaro Salazar noticed some damage to the short fence in front of the West Cemetery. We called Danny art D&G Fencing to go repair it.

4. Personnel: Pursuant to California Government Code Section 54957. (b) 1 Review performance and midyear raise for Front Desk employee.

5. Reportable action: Motion to approve giving Sarai Ramirez a raise now and not at budget time. She will be raised to \$18.00 per hour. And GM Sandi Miller will start training her to take the GM position when GM Sandi Miller retires, made by Alan Langstraat. Seconded by Vis-Chair Una Tristan. Motion carried.

6. Trustees' reports: Trustee: **Robert Allen** - Nothing

Trustee: **Alfonso Caro** - Nothing

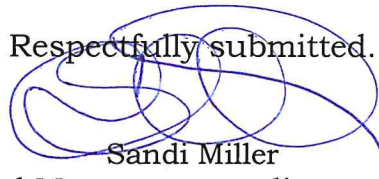
Trustee: **Ron Baker** - Nothing

Trustee: **Alan Langstraat** – Reported that he received a call from Arthur Valasco and then went through some of the things they talked about. Chairman Robert Allen said he too had spoken with the same gentle man and that everything had been taken care of. Alan asked if the stone had gotten set and GM Sandi Miller said that it had been.

Trustee: **Una Tristan** - Nothing

7. Adjournment: 5:48p.m.

Respectfully submitted.



Sandi Miller

General Manager-recording secretary



Robert Allen - Chairman of the Board

