SELMA CEMETERY DISTRICT
Regular Meeting of the
BOARD OF TRUSTEES
Thursday, October 24, 2024, Consent Agenda I
4:30 p.m.

MINUTES

1. **Call to Order:** *4:30 p.m.*
2. **Roll Call:** Chair: Alan Langstraat - *Present*
   Vice-Chair: Jennifer Earle - *Present*
   Trustee: Rose Robertson - *Present*
   Trustee: Ramza Coury - *Present*
   Trustee: Una Tristan - *Present*

Staff Present: General Manager: Sarai Ramirez - *Present*
Grounds Supervisor: Jesse Rodriguez - *Present*

Date of Next Board Meeting: The date of the next board meeting will be determined due to the upcoming holidays. *The board will not meet in November or December unless otherwise posted. The next board meeting will be Thursday, January 23, 2025 at 4:30 pm.*

Public Comment: Members of the public may address the Board of Trustees on any item on the agenda. *No comment at this time.*

CONSENT AGENDA:

1. Minutes of Thursday, September 26, 2024, Regular Meeting of the Board of Trustees.

2. Disbursements: 09/01/2024 through 09/30/2024

Motion to approve the Consent Agenda (items #1 and #2) as presented was made by Trustee Una Tristan and seconded by Trustee Ramza Coury. Vote: Trustee Rose Robertson: AYE, Trustee Una Tristan: AYE, Trustee Ramza Coury: AYE, Vice chair Jennifer Earle: AYE, Chair Alan Langstraat: AYE. Motion carried.

OLD BUSINESS: Discussion/Action:

NEW BUSINESS: Discussion/Action:

1. **Parking/Fire Lane at Floral:** Present options to the board for changes in parking. *Present the option to pull out the oleanders*

Upon request, Agendas will be made available in alternative formats to accommodate person with disabilities. In addition, any person with a disability who requires a modification to participate or attend this meeting may request necessary accommodation. Please make your request to the Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

surrounding the shop to expand that driveway. Board discussed which side of the driveway was going to be blocked off for parking. Board asked the opinion of Grounds Supervisor Jesse Rodriguez. He stated that blocking one side of the driveway for parking was not going to fix the problem and possibly cause other problems. Vice chair made the motion to not park on the side of the cemetery from Wright St. to the office. This motion died due to a lack of a second. No other motions were made. The district will continue to park as they have been.

2. **Closing Gates at Floral:** Update on recent events happening at the cemetery. *At this time, there is no update on the break in. The board was provided with pictures of damage (garage door cut, gator pulled out from shop). Grounds staff have found witchcraft on the grounds. Someone hit a bench on block E and broke it. Where the yellow gate is locked with a chain and lock was broken by someone who did not want to drive to another exit that was opened. This shows that if the board were to decide in the future to close the gates after hours, people will still make their way in. The board agreed that the gates will continue to remain open after hours.*

3. **Manager's Report: Sarai Ramirez**

Burials as of 07/01/2024 – 09/30/2024: **42**

Plots Paid in full as of 07/01/2024: **28**

Plots Available as of 09/30/2024: Floral – **2,445**, West – **552(Pontem Count)**

- **Staff Holiday Meats:** District to offer ham, turkey or tri tip. *Manager will offer a prepaid card equivalent to the cost of the meat.*

- **CAPC Conference:** Report on topics discussed. *It was announced that we will be getting an updated Health and Safety Code book in 2025. Topic of inspections of roads, trees, sprinklers and equipment was brought up due to safety and compliance reasons.*

- **Board Secretary Conference:** Report on topics discussed. *General Manager attended the session on the Brown Act and here the speaker encouraged to have a class for the entire board at least once a year. Another session was on how to speak to the public we*

serve in regards to the words we should and should not speak (replace 'no' with 'actually.'

- **Holiday Schedule:** Times and dates of district closing. *District will be closed on the following days: 11/11/2024 all day; 11/27/2024 closing at noon; 11/28-29/2024 closed all day; 12/24/2024 closing at noon; 12/25/2024 closed all day; 12/31/2024 closing at noon; 01/01/2025 closed all day.*

4. Closed Session: Conference with Real Property Negotiators
Government Code section 54956.8
12157 S. Bethel Ave., Selma, CA 93662
Agency Negotiator: *Gurnek Nagra from RE/Max Gold; Chris Rima from RPS Real Estate Kingsburg.*
Reportable Action: Motion to hire Chris Rema to sell the property and help the district with the purchase of another was made by Vice chair Jennifer Earle and seconded by Trustee Una Tristan. Vote: Vice chair Jennifer Earle: AYE, Trustee Una Tristan: AYE, Chair Alan Langstraat AYE, Trustee Rose Robertson: Recused, Trustee Ramza Coury: Recused. Motion carried.

5. Trustees' reports:

Trustee: **Una Tristan:** *Attended the CAPC conference. She was unable to bring back vendor brochures as they were not present. Encouraged board to attend conferences; they are filled with useful topics.*

Trustee: **Alan Langstraat:** *Nothing at this time.*
Trustee: **Rose Robertson:** *Nothing at this time.*
Trustee: **Ramza Coury:** *Nothing at this time.*
Trustee: **Jennifer Earle:** *Nothing at this time.*

6. Adjournment: *6:52 pm, meeting adjourned with no other discussion.*

Respectfully submitted,

Sarai Ramirez, General Manager - recording secretary

Alan Langstraat - Chairman of the Board

Upon request, Agendas will be made available in alternative formats to accommodate person with disabilities. In addition, any person with a disability who requires a modification to participate or attend this meeting may request necessary accommodation. Please make your request to the Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.