

**SELMA CEMETERY DISTRICT**

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**Regular Meeting of the  
BOARD OF TRUSTEES  
Thursday March 24, 2022  
4:30p.m.**

**AGENDA**

**1. Call to Order:**

- 2. Roll Call:** Chair: Robert Allen  
Vice-Chair: Una Tristan  
Trustee: Alan Langstraat  
Trustee: Alfonso Caro  
Trustee: Rose Robertson

**Staff Present:** General Manager: Sandi Miller  
Co-Manager: Sarai Ramirez

**Date of Next Board Meeting: The next meeting will be  
Thursday April 21, 2022.**

**Public Comment:** Members of the general public may address the Board of Trustees on any item on the agenda.

Please be advised, the Brown Act prohibits action on items that are not listed on the agenda, or properly added to the agenda under the provisions of the Brown Act. The Board may set such items for consideration at some future Board meeting. Members of the general public may address the Board. Please observe a time limit of five (5) minutes pursuant to Government Code Section 54954.3(b)

**CONSENT AGENDA:**

All items on the consent agenda are to be routine and non-controversial. However, if discussion is required, the item will be removed from the consent agenda and will be discussed after the consent agenda is approved.

1. Minutes: of the Thursday February 24, 2021, Regular Meeting of the Board of Trustees
2. Disbursements: 02/01/2022 through 02/28/2022

**OLD BUSINESS: discussion/Action:**

1. **CUP (Conditional Use Permit)** GM Sarai Ramirez will report on this if there is anything new.
2. **LED Sign:** Due to continuation of training, there is no new update.

- 3. Bank Account:** GM Sandi Miller delivered the signed document to Bank of Sierra. Once they receive the approved minutes, they will contact all trustees to sign.
- 4. Bank and other accounts:** GM Sandi Miller provided new GM Sarai Ramirez with a signed document so she can access all accounts. Sarai was also included in the document delivered to the bank.

**NEW BUSINESS: Discussion/Action:**

- 1. Audit Report:** Gary Riezebos to report on this. Please see attached.
- 2. Board elections:** Election of Chair, Vice-chair, and secretary.
- 3. CAPC Board:** Robert Allen to sit on CAPC board in place of GM Sandi Miller.
- 4. Pump at West Cemetery:** Well at West Cemetery is dry. Caruthers's Pump provided the quote attached.
- 5. Information Security Policy:** Credit card company is requiring a security policy. I have attached their standard policy for your approval.
- 6. Manager's report: General Manager: Sarai Ramirez**
- 7. Trustees' reports:** Trustee: **Robert Allen**  
Trustee: **Alfonso Caro**  
Trustee: **Alan Langstraat**  
Trustee: **Una Tristan**  
Trustee: **Rose Robertson**
- 8. Adjournment:**