

**SELMA CEMETERY DISTRICT  
RECORD OF THE BOARD OF TRUSTEES**

**Regular meeting**

**Thursday February 27, 2020      Consent Agenda 1  
4:30p.m.**

**1. Call to Order: 4:30pm**

- 2. Roll Call:**      Chair: Robert Allen - Present  
                         Vice-Chair: Una Tristan - Present  
                         Trustee: Ron Baker - Present  
                         Trustee: Alan Langstraat - Present  
                         Trustee: Alfonso Caro - Present

**Staff Present:** General Manager: Sandi Miller - Present

**Date of Next Board Meeting:** The next meeting will be Thursday  
March 26, 2020 at 4:30pm.

**Public Comment:** Members of the general public may address the Board  
of Trustees on any item on the agenda.

**No members of the public at this meeting.**

**CONSENT AGENDA:**

1. Minutes: of the Thursday January 23,2020 Regular Meeting of the Board  
of Trustees
2. Disbursements: 1/01/2020 through 1/31/2020

***Motion to accept the Consent Agenda as presented by Trustee Ron  
Baker, Second by Vice-chair Una Tristan. Vote: - Chair Robert Allen  
- AYE - Trustee Ron Baker - AYE-, - Vice-Chair Una Tristan AYE-  
Trustee Alan Langstraat - AYE Trustee Alfonso Caro- AYE. Motion  
carried.***

**NEW BUSINESS: Discussion/Action:**

1. **Farm Contract:** It's that time of year again. I have attached the contract  
for the lease of the vines. The only changes I made were changing of the  
effective dates. *Glenn sent the email asking if we were renewing right after  
the January Board packet went out.*

***Motion to approve the 2020 contract with Glenn Farms as  
presented by Trustee Ron Baker, Second by Trustee Alan  
Langstraat. Vote: - Chair Robert Allen - AYE - Trustee Ron Baker -***

**AYE-, – Vice-Chair Una Tristan AYE- Trustee Alan Langstraat – AYE Trustee Alfonso Caro- AYE. Motion carried.**

- 2. Camera's/ Glass Sensors:** On Sunday January 26 the alarm at the office went off. I instructed Sebastian to send Selma PD. I then called Henry to meet me at the Office. The back window of the office had been broken into. I have attached the estimate to place another camera at the back of the office and glass break sensors. *I know I emailed the board about this, but it must come up in a board meeting as well, plus I need a vote to approve the contract. When we first talked about putting in the camera's they thought we would see good enough from the camera at the shop. And yes, you can see them from that camera. But by the time they went inside the building they had on masks. They had sat on the bench at the back of the office for a good 10-15 minutes before breaking the glass. A camera there would have shown us their faces.*

***Motion to approve the new camera and glass break sensors as presented by Trustee Alan Langstraat, Second by Trustee ron Baker. Vote: - Chair Robert Allen – AYE - Trustee Ron Baker - AYE-, – Vice-Chair Una Tristan AYE- Trustee Alan Langstraat – AYE Trustee Alfonso Caro- AYE. Motion carried.***

- 3. GSRMA Board of Directors:** I have attached the form to vote for a new board member for our insurance carrier. *No member of the board was nominated.*

**4. Manager's report:**

Burials as of 1/01/2020 – 1/31/2020 - 84

Pre-need Contracts: 8

Pre-needs Paid: 41

- Request for more description on agendas: I have attached the information on adding a longer description of the items on the agenda. According to Government code the description should be 20 words or less. *I have been doing it the way I was trained in at the board secretary conf. and since this was brought up I remembered what they had told us about the Government code.*
- Conflict of Interest: Our Conflict of Interest policy has been approved by the Board of Supervisors. *We must renew our conflict of interest every year, along with any changes in the board or any changes in board positions. There were no changes, so it just went to the Supervisors for approval.*

- Gophers: Henry continues to chase after them on a regular schedule. Even when we come back from the weekends, we are not seeing much activity. As of 2/6 he has caught 148 of them. *When we came back from the Presidents Holiday, we were expecting more mounds, especially since the high school just plowed the field behind us. But there were very few mounds.*
- New Website: Our new website through Streamline has launched and looks good. The site ip address is the same as before selmacem1.com. *This took longer than expected getting Homestead to release our IP address, getting Streamline and our burial program Pontem connected. But it is a very nice site.*

**5. Trustees' reports:** Trustee: **Robert Allen** - Nothing

Trustee: **Alfonso Caro** - Nothing

Trustee: **Ron Baker** - Nothing

Trustee: **Alan Langstraat** – On Feb 24<sup>th</sup>, Sandi, Paul Saito and I met with Supervisor Buddy Mendez, Bemard Jimenez from Public Works & Planning and Albert Aguilar of the Development Service Division. Thing went well, they suggested contacting the new Ag Commissioner first to make sure that there have been no changes in law that would prevent us from getting our Conditional Use Permit, and to check with the families that have not sold their properties and were in opposition of turning the property into a cemetery. If they are no longer opposing us the permit would go through and not come before the Board of supervisors. We have their baking on the project but would like us to speak to the families and explain that were would only be doing phase 1 and it would last 20 or more years.

Trustee: **Una Tristan** – Nothing

**6. Adjournment:** 5:08pm

Respectfully submitted

  
Sandi Miller

General Manager-recording secretary



Robert Allen  
Chairman of the Board

