

SELMA CEMETERY DISTRICT

2430 Floral Ave. /P.O. Box 1383 Selma, CA 93662
*(559)896-2412*Fax (559)896-3349*Email: selmacem1@yahoo.com

**Regular Meeting of the
BOARD OF TRUSTEES
Thursday April 28, 2022
4:30p.m.**

AGENDA

1. Call to Order:

2. Roll Call:

Chair: Robert Allen
Vice-Chair: Una Tristan
Trustee: Alan Langstraat
Trustee: Alfonso Caro
Trustee: Rose Robertson

Staff Present: General Manager: Sarai Ramirez
Executive Assistant: Mayra Lopez

**Date of Next Board Meeting: The next meeting will be
Thursday, May 26, 2022.**

Public Comment: Members of the general public may address the Board of Trustees on any item on the agenda.

Please be advised, the Brown Act prohibits action on items that are not listed on the agenda, or properly added to the agenda under the provisions of the Brown Act. The Board may set such items for consideration at some future Board meeting. Members of the general public may address the Board. Please observe a time limit of five (5) minutes pursuant to Government Code Section 54954.3(b)

CONSENT AGENDA:

All items on the consent agenda are to be routine and non-controversial. However, if discussion is required, the item will be removed from the consent agenda and will be discussed after the consent agenda is approved.

1. Minutes: of the Thursday, March 24, 2022, Regular Meeting of the Board of Trustees.
2. Disbursements: 03/01/2022 through 03/31/2022

OLD BUSINESS: Discussion/Action:

1. **CUP (Conditional Use Permit)** GM Sarai Ramirez will report on this.
2. **LED Sign:** GM Sarai Ramirez will report on this.

- 3. Pump at West Cemetery:** Caruthers's Pump has gotten the pump running again since 04/04/2022.

NEW BUSINESS: Discussion/Action:

- 1. Leon's Computers:** Please see attached quote for board members, office staff and grounds supervisor to have an email with the district's domain. Joey Leon to present.
- 2. Personnel Manual:** See attached pages with changes provided by the district's labor law attorney.
- 3. Rosenberg's Rules of Order:** Please see attached. Board to vote on adopting these rules.
- 4. Glen Martin @ ME Vineyard:** Called the office asking if we can change from 80/20 to 90/10 due to cost increases. See attached.
- 5. Need for full time edger:** Adding a full-time edger versus seasonal will eliminate reoccurring issues.
- 6. Manager's report: General Manager: Sarai Ramirez**
- 7. Trustees' reports:** Trustee: **Robert Allen**
Trustee: **Alfonso Caro**
Trustee: **Alan Langstraat**
Trustee: **Una Tristan**
Trustee: **Rose Robertson**
- 8. Adjournment:**