

**SELMA CEMETERY DISTRICT
Regular Meeting of the
BOARD OF TRUSTEES
Thursday, April 25, 2024
4:30 p.m.**

MINUTES

1. **Call to Order:** 4:30 p.m.
2. **Roll Call:** Chair: Alan Langstraat - *Present*
Vice-Chair: Jennifer Earle - *Present*
Trustee: Rose Robertson - *Present*
Trustee: Ramza Coury - *Present*
Trustee: Una Tristan - *Present*
Staff Present: General Manager: Sarai Ramirez - *Present*
Grounds Supervisor: Jesse Rodriguez - *Present*
Legal Counsel: *Not present*

Date of Next Board Meeting: **The date of the next board meeting will be Thursday, May 23, 2024.**

Public Comment: Members of the public may address the Board of Trustees on any item on the agenda.

*Saul from Central Valley Communications introduced himself and the business. He informed the district of the services they offer.
Stella Ramirez present.*

CONSENT AGENDA:

1. Minutes of the Tuesday, March 26, 2024, Regular Meeting of the Board of Trustees.
Motion to accept the minutes of the Tuesday, March 26, 2024, Regular Meeting of the Board of Trustees was made by Trustee Rose Robertson and seconded by Trustee Ramza Coury. Vote: Vice chair Jennifer Earle – AYE, Trustee Una Tristan – AYE, Trustee Rose Robertson – AYE, Trustee Ramza Coury – AYE, Chair Alan Langstraat – AYE. Motion carried.
2. Disbursements: 03/01/2024 through 03/31/2024
Item moved to new business for discussion.

OLD BUSINESS: Discussion/Action:

NEW BUSINESS: Discussion/Action:

1. Disbursements: 03/01/2024 through 03/31/2024 *Trustee Rose Robertson inquired what the payment to Leon's Computers (annual fee for services rendered throughout the year) was for as well as the payment for Polyguard (vaults for single casket burials). Chair Alan Langstraat asked what the payment to Bank of Sierra was for (credit card company percentage fees).*

After discussion, motion to accept the disbursements was made by Trustee Rose Robertson and seconded by Trustee Una Tristan. Vote: Vice chair Jennifer Earle – AYE, Trustee Una Tristan – AYE, Trustee Rose Robertson – AYE, Trustee Ramza Coury – AYE, Chair Alan Langstraat – AYE. Motion carried.

2. Incident at Floral Cemetery: *Fight broke out at cemetery where police and sheriff's department were involved. Discussion among board members was the concern for everyone's safety. The subject of closing the gates after hours came up, with some opposition that some members of the public are not able to walk in to visit their loved ones. Members of the public present spoke about their concern for safety when visiting and want to see the gates closed.*

Trustee Jennifer Earle made the motion to post proper signs on the grounds and visit the subject of the gates more regularly. This motion was seconded by Trustee Una Tristan. Vote: Vice chair Jennifer Earle – AYE, Trustee Una Tristan – AYE, Trustee Rose Robertson – AYE, Trustee Ramza Coury – AYE, Chair Alan Langstraat – AYE. Motion carried.

3. Shop Repairs: *Quotes for insulation and door replacement. The district has only received one quote. Board would like to see at least two to compare prices. General manager to get a few more quotes. No action taken at this time.*

4. Manager's Report: Sarai Ramirez

Burials as of 07/01/2023 – 03/31/2024: **127**

Plots Paid in full as of 07/01/2023: **96**

Plots Available as of 07/31/2023: Floral – **2,508**, West – **552(Pontem Count)**

- **Stifel Transfer:** Total transfer was \$60,000 from the Endowment Care Interest account. *Burial count is lower than our average. District will more than likely need to transfer funds again; however, will try to get these funds from the county account.*

- **Gator Grant Application:** Submitted on April 19, 2024. *Email was received confirming that SJV Air Control received and will follow up if they need any other documents.*
- **Mini Split at Shop:** System installed on April 12, 2024. *Grounds men have already noticed a big difference in the temperature inside the shop. As stated before, we will be getting quotes to finalize this project.*

5. Trustees' reports:

Trustee: **Una Tristan** – *Cemetery grounds look great.*

Trustee: **Alan Langstraat** – *Interview with the newspaper will take place on Monday, May 29, 2024. Trustee pleased to see one of the edgers being helpful to a member of the public with a flat tire.*

Trustee: **Rose Robertson** – *Noticed the grounds men have gotten their boots.*

Trustee: **Ramza Coury** – *Nothing at this time.*

Trustee: **Jennifer Earle** – *Nothing at this time.*

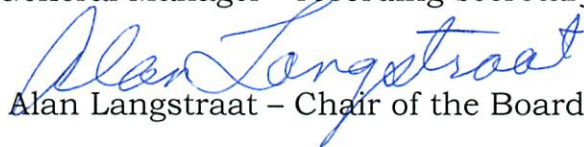
6. Adjournment: *With no other discussion, meeting adjourned at 5:22 pm.*

Respectfully submitted,



Sarai Ramirez

General Manager - recording secretary



Alan Langstraat – Chair of the Board